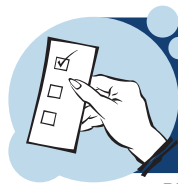


JANUARY

- MPCA Hazardous Waste Generators License Annual Renewal Application – Deadline varies depending on county.
- Community Right-to-Know
 - Survey facilities for hazardous materials and reportable quantities
 - Complete Tier Two Turnaround Report by March 1 and return to MN Emergency Response Commission/ MN Homeland Security, and copy local fire department with maps
- Underground Storage Tanks
 - Survey facilities for above and underground storage tanks.
 - Complete requirements for MPCA regulated tanks
- Confined Space Program Review
 - Survey confined spaces – list, assess and classify
 - Ensure confined space entrances are posted to prevent unauthorized entry
 - Entry procedures reviewed with affected staff and coordinated with contractors
 - Equipment for entry reviewed with affected staff and coordinated with contractors
 - Rescue and emergency procedures established.

FEBRUARY

- OSHA 300 Log
 - Ensure OSHA 300 Log is posted by February 1st through April 30th at each site
- Hearing Conservation Program Review
 - Survey facilities to determine high noise areas/ equipment
 - Annual audiograms completed for applicable staff
- Lockout/Tagout Program Review
 - Ensure lockout/tagout equipment procured for procedures and affected staff
 - Lockout/Tagout procedures reviewed with affected staff, including onsite inspection of completion of lockout/tagout procedures/steps.



Safety Solutions

ENVIRONMENTAL/OCCUPATIONAL HEALTH & SAFETY CHECKLIST

PREPARED BY THE STAFF OF RESOURCE TRAINING & SOLUTIONS

DID YOU KNOW?

Resource Training & Solutions Environmental and Occupational Health and Safety Team provides a number of services to help you assess your project, organize and get the project started and see the project through to completion. Services Resource Training & Solutions provides include:

ASBESTOS – all AHERA inspections, management planning, surveillances, abatement projects and asbestos testing.

DEMOLITION – complete or partial building, site clearance and compaction testing

DEWATERING – systems to remove excess humidity or water

DUST COLLECTION – industrial art shops, testing

EMERGENCY PROJECTS – design & management of short notice environmental work

FIBERGLASS RE-INSULATION – typically post asbestos abatement

LEAD PROJECTS – inspection, surveillances and abatement projects

MERCURY – inspection, remediation and testing

HAZ-MAT – hazardous material inspections, inventories, removal and disposal

INDOOR AIR QUALITY – assessment, testing, mitigation and clearance

RADON – monitoring, testing and mitigation

STORAGE TANKS – above and below ground tanks – testing, removal, contamination remediation including Petrofund work and replacement.

The above list is not all inclusive. Please contact Ron Wieber for any of your upcoming project needs and for a free consultation at 888-447-7032 or rwieber@resourcetraining.com.



CHECKLIST

Safety Solutions

ENVIRONMENTAL/OCCUPATIONAL HEALTH & SAFETY NEWSLETTER

Permission needs to be sought from Resource Training & Solutions to reprint either portions of articles or the articles in their entirety. The information in this newsletter is from sources believed to be reliable. We've exercised reasonable care to assure its accuracy. However, Resource Training & Solutions does not guarantee that sources quoted in this publication are correct and statements attributed to other sources do not necessarily reflect the opinion or position of Resource Training & Solutions.

save THE DATES!

Annual Bloodborne Pathogens Update for School Nurses

February 22, 2012

Presenters: Judy Bandy, RN, LSN, ADHD School Specialties
Linda Malvin, R.N., COHN-S, Midwest Occupational
Medicine

Power Limited 8 Hour Continuing

Education Course

April 10, 2012, 8:00 a.m.-4:30 p.m.

Presenter: Ed Lethert

Course ID # 110817.08

Continuing Education for PLTs in the HVAC Industry Part 1
8 Hours that includes 5 Hours of National Electrical Code

For more information or to register check our website at
www.resourcetraining.com or contact Jodi Steinhofer at
888-447-7032 or jsteinhofer@resourcetraining.com.

STEAM AND HOT WATER BOILER TRAINING

6 hour Continuing Education **Requirement for Boiler Operations**

August 13, 2012, 8:30 a.m. – 3:00 p.m.

326B.974 School Engineer

Subdivision 1. **License required.** Any custodial
engineer employed by a school whose duties include
the operation of a boiler shall be licensed pursuant to
section 326B.978, to operate the particular class of
boiler used in the school.

Subd. 2. **School district training.** A school district
shall allow to occur annually at least 8 hours of training
related to boiler operation to a licensee described
in subdivision 1. The training must be administered
by a licensed first or chief class engineer during the
licensee's normal working hours. Two hours of the
required training shall occur in the boiler room and

must include demonstration of tasks associated with
operating boilers. The task associated with operating
boilers acceptable for the training must be from the list
of approved tasks supplied by the chief boiler inspector.
The administrator of the training shall receive training
credit for time spent administering training pursuant to
this subdivision. **Materials and Lunch are Provided.**

To register go to [http://www.resourcetraining.com/
Event/10446](http://www.resourcetraining.com/Event/10446)

Preparation for the Special License **August 14, 2012, 8:00 a.m. – 4:30 p.m.**

This course covers low pressure boilers used in steam
and hot water heating applications. This course is
designed for those who want to acquire a Special
License.

Boiler Licensing Application, Exam Fee & Exam Dates
will be discussed during the class.

Materials and Lunch are Provided.

To register go to [http://www.resourcetraining.com/
Event/10447](http://www.resourcetraining.com/Event/10447).

2nd, 1st and Chief License **Preparations (2 Day Course)** **August 16-17, 2012** **8:00 a.m. - 4:30 p.m. (both days)**

This course covers low pressure boilers used in steam
and hot water heating applications. This course is
designed for those who want to acquire a 2nd, 1st or
Chief's License.

Boiler Licensing Application/Exam Fee and Exam Dates
will be discussed during the course.
Materials & Lunch will be Provided on Both Class Days

To register go to [http://www.resourcetraining.com/
Event/10448](http://www.resourcetraining.com/Event/10448) or contact Jodi Steinhofer at 888-447-
7032 or by email at jsteinhofer@resourcetraining.com.



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