

# SES Overview for AYP Coordinators

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with thanks to  
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# SES Timetable

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- SES application period opens in mid-February; closes about 4 weeks later
- Approved MN providers list for 2008-09 posted in late May
- AYP list posted in August
- SES services can start in October




# SES IS...

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- Additional academic instruction:
  - Tutoring
  - Remediation
  - **Outside of the regular school day**
  - Small group, one-to-one, online
- SES is NOT:
  - Homework help
  - Credit recovery.
- SES is for students who are low income
  - Most districts use free and reduced lunch information.
  - use same data you use to allocate Title I Part A funds to schools.

# SES Expenditure per Student

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- Each SES student must get the lesser of: 
  - Per-pupil amount [Title I, Part A allocation/formula students]; OR
  - Actual cost of services student receives, whichever is less.
- MDE determines the amount for each school district. If district flexes dollars into Title I, these funds must be added to the calculation.



# Student SES Eligibility

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- In either a schoolwide or a targeted assistance program, all low-income students are eligible.
- In other words, in a targeted assistance school, eligibility does not depend on whether the student is receiving Title I services.

# Eligibility Priorities

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- Some districts' demand for School Choice and SES is greater than the 20% set-aside.
- Priority: Serve lowest achieving students (rank order highest need to lowest)





# Providers

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- Providers must be approved by MDE.
- Approved provider list is published on MDE's website.
  - MDE ? Academic Excellence ? School Choice ? SES
  - Posted list contains information for each district required to offer SES
- Providers can be:
  - Faith-based organizations, community-based organizations
  - Online/distance learning
  - Other school districts, charter schools or regional offices of education.
  - Private schools
  - District provider
  - Individuals
  - For profit entities



# MDE Provider Approval Process -

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1. Applications are submitted by prospective providers and then reviewed for approval by MDE
2. Successful applicants are placed on the list of approved Minnesota providers for 3 years
3. LEA identifies eligible children and notifies parents of opportunity for SES
4. Parents then select provider
5. LEA enters into agreement with provider to obtain services
6. Providers tutor students
7. Providers are paid by the LEA's SES set-aside from Title I NCLB funds, not by the state



# Discovering Regional Providers

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- Look around your school, district and community for organizations that are doing a good job of:
  - Working with your students after school
  - Communicating with families and teachers
  - Helping students understand concepts they may not have understood clearly in class



# Regional Providers, continued

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- The SES application period opens annually.
  - Announce the need for SES providers via community bulletin boards, newsletters, or mentioning it to organizations that work in your region.
  - Make a list of potential applicants, with contact information
  - Email the list to me at:  
[sarah.k.smith@state.mn.us](mailto:sarah.k.smith@state.mn.us)
- I will follow up with the organizations, and will send them information about our application process.

# Choosing a Provider

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- A district must at a minimum:
  - Annually notify parents about the availability of services, preferably by multiple means.
  - Help parents choose a provider, if requested.
  - Determine which students should receive services if not all can be served.
  - Enter into a service agreement with a provider selected by parents of an eligible student.
  - Monitor the quality and effectiveness of the services offered by providers and submit to the SEA.
  - Protect the data privacy of students who receive SES.

# Choosing a Provider (continued)

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- District notification to parents must:
  - Identify each SEA approved provider that is willing to serve in the district.
  - Describe the services, qualifications and evidence of effectiveness for each provider.
  - Describe the procedures and timelines that parents must follow in choosing a provider.
  - Information must be easily understandable, in a uniform format, and to the extent practicable, in a language parents can understand.

# Choosing a Provider (continued)

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If parents want help choosing a provider:

- Must give truthful, factual information about quality of service, qualifications of instructors (if known), type of service offered. 
- Must provide translations and interpreters if needed. 

District may host provider fairs.

# Providers Must -

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- Provide the LEA and parents information about the progress of the children they serve (easy to understand format).
- Ensure instruction is consistent with the instruction provided by the district and state standards.
  - Must be aligned with state and district standards.
  - District may want to provide access to district outcomes.
- Meet all applicable federal, state and local health, safety, and civil rights laws.
- Ensure all instruction is secular, neutral, and non-ideological.


# RESOURCES

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- SES TUTORS FOR KIDS  
<http://www.tutorsforkids.org>
- U.S. Department of Education, Guidance and other information.  
<http://www.ed.gov/nclb/choice/help/ses/index.html>
- Sample materials for SES implementation on SPPS website  
[www.ses.spps.org](http://www.ses.spps.org)
- Education Industry Association Code of Ethics  
<http://www.educationindustry.org/>
- Giving Parents Options  
<http://www.ed.gov/admins/comm/choice/options/index.html>
- Parent Information Resource Center (PIRC) for MN:  
[mnpirc@PACER.org](mailto:mnpirc@PACER.org)

# What Do School Choice and SES Cost?

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- NCLB requires that the district spend the equivalent of 20% of its Title I, Part A allocation and any funds flexed into Title I on SES and School Choice, unless parent demand is less. 
- 5% of Title I, Part A for Choice
- 5% for SES
- 10% for SES and/or Choice

# What Do School Choice and SES Cost?

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- EX: if district has no demand for choice transportation, then NCLB requires full 20% spent on SES.
- EX: if only one school in the district is identified, then must spend full 20% on students at that one school, unless a smaller amount is needed to meet demand.
- Determine 20% set-aside before distributing funds to schools (EMAP fund distribution).
- District can use non-Title I dollars to meet SES/Choice obligations.



# District as Provider

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- Determine district eligibility to serve as a provider.
- Submit an application.
- Must competitively apply with other providers. No preferential treatment for district provider.
- Maintain separate fiscal records for students who select district SES services.
  - LEAs are strongly urged to separate the functions of SES administrator from those of SES provider to avoid the appearance of conflict of interest.

